



North Clayton Middle School

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School Parent Involvement Policy 2016-2017 Last Revised: (10/28/16)

In support of strengthening student academic achievement, **North Clayton Middle School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **North Clayton Middle School** agrees to implement the following requirements as outlined by Section 1118:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under Section 1114(b)(2) of the Elementary and Secondary Education Act of 1965 (ESEA).
- Update the school parent involvement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parental involvement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b)(2) of the ESEA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1118 of the ESEA

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOLWIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

JOINTLY DEVELOPED

North Clayton Middle School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including involvement in the decisions regarding how funds for parental involvement will be used.

- North Clayton holds meetings on various days and times to review and make any changes regarding the Parent Involvement Policy.
- Hold workshops and meetings on various days and times to include planning, review, and improvement of the Title I-Parental Involvement Policy. North Clayton Middle School will meet with parents to get feedback and to take parent surveys, suggestions, and ideas to improve the parental involvement program. These meetings provide parents the opportunity to be apart of the decision making process as it relates to the education of their children.
- North Clayton Middle School will communicate with parents using the following methods:
Calling Post System, Flyers, School Marque, Parent One Stop Shop Table, and School Website.

ANNUAL TITLE I MEETING

North Clayton Middle School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parental involvement policy, the schoolwide plan, and the school-parent compact.

- North Clayton Middle will host an Annual Title I meeting on various days and times while inviting and encouraging all parents to participate. This meeting will entail information regarding the parent's requirements and decision making of the school's Parental Involvement Policy, the Schoolwide Plan, and the School Parent Compact.

North Clayton Middle School will take the following actions to offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.

- All meetings will be redelivered three (3) times so that we can reassure that all parents have been given an opportunity to receive any information regarding Title I.
- Meetings will be held at 3 different times: (Morning, Afternoon and Evening Sessions)
- Childcare upon request is available during the time of the meeting.
- Transportation upon request is available during our evening sessions.

- Home visits may be conducted as it relates to such services and parental involvement.

COMMUNICATIONS

North Clayton Middle School will take the following actions to provide parents of participating children the following:

- Timely information about the Title I programs.
- Description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

North Clayton Middle School will provide information about Title I programs within a timely manner. At the selected time the school leaders will handle any parent's questions, concerns, and or suggestions. This information will be delivered by means of phone calls, e-mails, meetings, workshops and or parent-teacher conferences. Opportunities to schedule regular meetings, at the parent's request, to make any suggestions and decisions related to the education of their child with an opportunity to offer feedback is available for all parents. Translators will be requested if necessary. The school will provide information regarding curriculum and academic assessments used to measure student progress and students expected proficiency levels. The school administrators are responsible for reporting the results to parents at the beginning of the school year. Information on school performance is available on the school's website. Parents will receive a copy of their child's assessment results whenever a national, state or district level assessment is given. An explanation guide is provided with the national and state assessments so parents can understand the meaning of the results. Assessments used to measure student's progress and the proficiency levels the students are expected to meet will be explained during parent/teacher conferences.

SCHOOL-PARENT COMPACT

North Clayton Middle School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- North Clayton Middle School will offer every parent the opportunity to attend a School-Parent Compact meeting. The meetings will be held on 3 different days and at different times. (Morning, Afternoon and Evenings).
- Parents, students, and staff will be given an input form before every meeting so that they can offer any suggestions and changes necessary to improve student academic achievement and increase knowledge to achieve state's high standards.
- Teachers, Administrators and staff members are also asked to attend this meeting and offer suggestions and or changes.

RESERVATION OF FUNDS

North Clayton Middle School

I will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent by:

- North Clayton Middle School will offer every parent the opportunity to attend a 1 percent budget meeting. The meetings will be held various different days and at different times. (Morning, Afternoon and Evenings).
- Parents will be given the opportunity to give their input and offer any suggestions and changes necessary to improve parental involvement and parent academic support.

COORDINATION OF SERVICES

- **North Clayton Middle School** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:
- North Clayton Middle School will coordinate and integrate parent involvement programs and activities with programs such as ESOL, Student Services and the Homeless Education Department, transitional programs for students that are going from Elementary to Middle, Middle School to High School, and other programs to the extent feasible and appropriate.
- Community resources will be used to strengthen communities, schools, families, and support programs. Partners in Education and service groups will be engaged with our school in a meaningful collaboration to increase student academic achievement. Partners in Education are encouraged to become involved in the school, such as volunteering in classrooms, mentoring students, and attending parent meetings as guest speakers and community resource.

BUILDING CAPACITY OF PARENTS

North Clayton Middle School will build the school's and parents' capacity for strong parental involvement to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement through the following activities specifically described below.

- North Clayton Middle School will provide academic workshops for parents and community members to build the parent capacity and help strengthen academic achievement.
- North Clayton Middle School will host Parent University, a series of classes that will help educate parents on community resources and activities that will help to improve student academic performance.
- The District also host Parent Academy Workshops throughout the school year to help educate and assist in all content areas.

North Clayton Middle School will provide assistance to parents of participating children, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:

- The State's academic content standards.
- The State's student academic achievement standards.
- The State and local academic assessments including alternate assessments.
- The requirements of Part A.
- How to monitor their child's progress.
- How to work with educators.

All parents will be given the opportunity to attend Academic and Resource Workshops, Parent-Teacher Conference Night, School-Community Resource Day, Infinite Campus Training Workshops to assist with monitoring their child's progress, Parent-Teacher Conference Classes to support in working with educators and state's academic and content standards to include state's assessments including alternative assessments and the requirements of Part A.

North Clayton Middle School will provide materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement by:

North Clayton Middle School will provide materials such as websites, resource list, and parent training classes and workshops to help parents improve their child's academic achievement. We will offer training classes (Edmodo) for parents that aren't familiar with technology that is used daily in the classroom and for homework assignments. We will also offer workshop and classes to assist parents in such areas as literacy training for parents, if necessary, and using technology to foster parental involvement. Examples of these workshops that will be provided include:

- Parent University Classes offered throughout the school year on Saturday to educate parents in academic area contents.
- The District also host Parent Academy throughout the school year to help educate and assist parents in all content areas.
- Train parents on the use of the Internet to enable them to access their children's homework, grades, attendance, communication with teachers, and review information posted about opportunities to promote student achievement.

BUILDING CAPACITY OF PARENTS

North Clayton Middle School will provide training to educate the teachers, pupil services personnel, principal, and other staff in how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents and in how to implement and coordinate parent programs and build ties between parents and the school by:

School administrators will provide information to teachers and other staff members on communicating and working with parents as an equal partner in their child's education during pre-planning. Administrators will also advise teachers on the value and importance of parent

contributions and working jointly to reach all parents and encourage building ties between home and school. This will be accomplished by:

- Scheduling workshops to accommodate parents
- Attending meetings and conferences
- Communicating strategies and related information through the parent handbook, flyers, Connect-Ed Calling Post System, school marquee, Parent One Stop Shop Table, Posting on the school's website, and in the parking lot during dismissal.

B. North Clayton Middle School will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand: Information related to school activities and parent programs, meetings will be sent home to all parents of participating children in an understandable and uniform format, including an alternative format upon the parents request. This information is sent to increase parental involvement and to reach all parents including parents with limited english language, parents with disabilities, and families that are homeless in a format that is practicable, in a language that parents can understand.

C. North Clayton Middle School will provide other reasonable support for parental involvement activities under Section 1118 as parents may request by:

Upon the request of parents, North Clayton Middle will provide other reasonable support for parental involvement activities under Section 1118.

The following discretionary school parental involvement policy components will be implemented to improve parental involvement.

- ☐ Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- ☐ Train parents to enhance the involvement of other parents.
- ☐ To maximize parental involvement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and parents who are unable to attend conferences at school.
- ☐ Establish a schoolwide Parent Advisory Council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- ☐ Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

The above mentioned discretionary items will be implemented during all workshops, classes, and parent meetings. We will provide communications for this through the school's website, marquee, flyers, email, and other means of communication that we use to inform parents.

Sincerely,

Shakira Rice
Principal